

Appendix 2



A checklist for corporate parents

Reproduced from *Putting Corporate Parenting into Practice – A toolkit for Councils*
(pages 54-60)

Governance and leadership

	Yes	Partly	No	Evidence/Comments
Do you have a multi-agency corporate parenting group?				
Are the right agencies represented? (That is to say, all those who have a role in improving the outcomes for looked after children and care-leavers.)				
Does it have clear terms of reference?				
Is it clear what decisions it can make?				
Does it have a workplan?				
Is it clear what recommendations are referred to other committees/agencies for decision?				
Are there clear links with other relevant committees/groups across all agencies?				
Action(s) needed				

	Yes	Partly	No	Comments
Do you have an elected member/s who acts as a champion for looked after children and care-leavers?				
Is this person different from the Lead Member of Children's Services established under Section 19 of the Children Act 2004?				
Name of champion:				Name of lead member:
Position:				Position:
Action(s) needed				

	Yes	Partly	No	Evidence/Comments
Have you defined elected members' roles and responsibilities for looked after children and care-leavers?				
Executive/cabinet members?				
Scrutiny members?				
Non-executive members/backbenchers?				
Members of district councils?				
Lead member?				
Members of corporate parenting group?				
Other?				
Action(s) needed				

	Yes	Partly	No	Evidence/Comments
Does the corporate parenting group have clear links with the following:				
Children's strategic partnership?				
Strategic board of the children's trust?				
Local safeguarding children's board?				
Council executive?				
Full council?				
Scrutiny committee/s?				
Other?				
Action(s) needed				

Policies

	Yes	Partly	No	Evidence/Comments
Do you have the following policies for looked after children and care-leavers?				
Kinship care policy?				
Permanency?				
Out-of-authority looked after children and care-leavers?				
Behaviour management, including physical intervention?				
Physical contact?				
Sex and relationships?				
Smoking and substance use?				
Meeting the needs of black and other minority ethnic children?				
Whistle-blowing?				
Other?				
Action(s) needed				

Participation

	Yes	Partly	No	Evidence/Comments
Do you have fora or other mechanisms for consulting:				
Looked after children across the age groups?				

Care-leavers?				
Their parents?				
Action(s) needed				

	Yes	Partly	No	Evidence/Comments
Do all agencies and providers have ways of consulting looked after children, care-leavers and their parents?				
Action(s) needed				

	Yes	Partly	No	Evidence/Comments
Do you hold celebration events for looked after children and care-leavers?				
Do you hold other events for looked after children and care-leavers?				
Action(s) needed				

	Yes	Partly	No	Evidence/Comments
Do all looked after children and care-leavers have access to advocacy services?				
Do all looked after children and care-leavers have clear information about how to make complaints?				
Does the information about complaints get collated and acted upon?				
Action(s) needed				

	Yes	Partly	No	Evidence/Comments
Do you have information (in a range of media for all ages/levels of ability) explaining what it means to be looked after for the following?				
Looked after children?				
Care-leavers?				
Their parents?				
Action(s) needed				

Reports

	Yes	Partly	No	Evidence/Comments
Do you receive regular reports from officers on the following outcomes for looked after children and care-leavers?				
• Being healthy?				
• Staying safe?				
• Enjoying and achieving?				
• Making a positive contribution?				
• Achieving economic well-being?				
• If so, do the reports include qualitative as well as quantitative information?				
• Do you use the information to inform your planning?				
Action(s) needed				

What needs do you think you are meeting well/not well?

Appendix 3

A model of effective corporate parenting

